

Greek organizations may reserve the south patio stage or the west patio space behind the Student Union near the bus loop for yard shows, probate shows, or stroll competitions. The first two weeks of every semester, and finals week are off limits for hosting shows. The hosting organization is required to comply with any Student Union staff requests throughout the duration of the event including, but not limited to, reducing the volume of amplified sound. The president of the hosting organization will be held responsible for any University violations.

Please review the following policies and contact a Student Union event coordinator for further information at unionres@ucf.edu.

General Policies

- The following forms must be submitted for reservation approval:
 - **Social Event Registration Form (SERF)**
Yard shows, probate shows, or stroll competitions must be registered with Fraternity and Sorority Life by a Social Event Registration Form (SERF). SERFs are due five (5) business days prior to the event. <http://serf.sdes.ucf.edu/>
 - **Safety Action for Event (SAFE) Form**
A SAFE form must be submitted 15 days prior to the event start date, and all appropriate signatures are required. The Police will determine if officers are needed at the event. <http://safe.sdes.ucf.edu/>
- The Student Union will not provide any furniture for Yard/Stroll Show reservations.
- Organizations cannot block major pathways into or around the Student Union.
- Cancellations: Organizations should notify their event coordinator at least three (3) days in advance to cancel a reservation.
- No Shows: Failure to show thirty (30) minutes after your reserved start time will be deemed a No Show.

Amplified Sound Policies

Amplified sound is limited to the hours of 12PM to 2PM on weekdays only. The maximum allowed volume is 80 decibels. Organizations that continuously violate this regulation will be warned, and then may lose their right to use the sound system for the duration of their reservation.

- **AUDIO EQUIPMENT**
The Student Union may provide a portable JBL EON system upon request and availability, but this equipment cannot be used by private DJs. The EON may be used to connect client's iPod or laptop for background music.
- **PRIVATE DJ**
Student Union Equipment will not be supplied to DJs for use. DJ must provide their own equipment and cannot connect DJ equipment to any house sound system. The Student Union will provide an extension cord for access to power.